

Unit 8 Engineering Close

Engineering Road

Kya Sand 2169

P O Box 337

Honeydew 2040

e:mail : orders@afroschool.co.za



Tel : 011 708 6334

Fax : 011 708 6332

Fax : 086 634 8844

VAT : 4720239724

Reg no:20078/020969/07

Website : www.afroschool.co.za

September 2019

Dear Parents and Guardians,

AFRO SCHOOL SUPPLIER (PTY) LTD (AFRO) has been appointed by your school (**CURRO AURORA**) as the preferred supplier of textbooks for 2020 school year.

The following procedures should be followed to ensure the efficient processing of orders and delivery of books:

1. Order lists should be completed in full and in clear block lettering. Where parent and student names differ, BOTH names must appear clearly on the order form.
2. **Orders can be placed via the following options :**
 - a. Completed order form as well as proof of payment (EFT) e: mail to:aurora@afroschool.co.za
 - b. Completed order form as well as proof of payment (EFT) Fax 2 e:mail : **086 557 0775**
 - c. Website : www.afroschool.co.za
 - i. Browse by school
 - ii. Select school name
 - iii. Select Grade and follow instructions
3. Payments for textbooks may ONLY be made via Electronic Fund Transfer (EFT). Unfortunately **NO cash payments will be accepted.**
4. **The following reference MUST PLEASE appear on all of EFT's :**

5 2 3 4 8 0 followed by the **Family Code and Grade (2020)**

5. Order forms will be dated as soon as they are submitted to Afro School and will be processed **STRICTLY ACCORDING TO SUBMISSION DATE**. All account, payment, order and delivery enquiries should be directed to **Afro** and **NOT** to the school.
6. **Once placed, orders CANNOT BE CHANGED OR CANCELLED**. All **Late Orders** will be handled as explained on the Order form.
7. Deliveries are scheduled for late 2019 or early 2020 based on publisher's deadline. Each delivery will be accompanied by feedback on the status of outstanding books.
8. Any queries or problems with deliveries must be reported to **Afro** within 48 hours of receipt of a delivery.

CLOSING DATE FOR ORDERS: 31 October 2019

In the case of late orders, no guarantee of delivery dates can be made.

Thank you

Johnny Koster
CEO – Afro School Suppliers (Pty) Ltd